

# Registration Form



Name of Candidate	Surname	Other names in FULL	
Date of Birth		Place of Birth	
Nationality*		Religion*	

Date on which admission is desired:

Father's Name: \_\_\_\_\_ Mother's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address (If different): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

Tel No: \_\_\_\_\_ Tel No: \_\_\_\_\_

Mobile: \_\_\_\_\_ Mobile: \_\_\_\_\_

Business Tel No: \_\_\_\_\_ Business Tel No: \_\_\_\_\_

Name of previous School	Full Address	Exact Date From	Exact Date To	Type of School: Primary/ Secondary/Independent

If both parents are abroad or deceased, person with responsibility in the UK for the pupil

Name: \_\_\_\_\_ Relationship, if any, to pupil: \_\_\_\_\_

Address: \_\_\_\_\_ Tel No: \_\_\_\_\_

Other relevant information including any special arrangements she may require

\_\_\_\_\_

\*This information is required in order for the school to monitor its equal opportunities policy and does not form part of the selection process

I/we wish to register my/our child with the School with a view to admission as a pupil on the date mentioned above. I/we understand that acceptance of this registration is not an offer of admission as a pupil, which will be subject to the School's admission procedures (including and interview and entrance test) and to the Headteacher's discretion.

I/we also acknowledge that any offer of admission will be subject to the School's general Terms and Conditions in force at the time. We have been provided with a copy of, and have read and understood, the School's current general Terms and Conditions. In particular, I/we understand that (under the current Terms and Conditions) (i) each term's fees are payable in advance, (ii) one full term's notice (or payment of one term's fees in lieu) is required to withdraw a child from the School, and (iii) if fees are not paid when due the School is entitled to require me/us to withdraw our child from the School on demand.

I/we enclose the registration fee of £80 which is non-refundable and payable to the 'Mount School Limited'.

Signature of parent \_\_\_\_\_ Date: \_\_\_\_\_

(or guardian)

# General Terms and Conditions

## 1. Definitions

### In these terms and conditions:-

“the School” means The Mount School Limited;

“parents” means and includes the parent or parents, guardian or guardians or other persons accepting an offer of admission of a pupil to the School; and

“pupil” means the pupil in respect of whom an offer of admission to the School is accepted.

## 2 Fees

(a) The School's fees per term shall be the amount per term stated in the School's offer of admission of the pupil to the School and/or as outlined in the School's brochure, but may be increased by the School in its discretion at any time, subject to the School giving the parents not less than one half term's prior notice.

(b) The fees per term shall be due and payable in full in advance on the first day of each term.

(c) The fees per term include basic tuition and stationery. The parents shall also pay (i) the School's charges for textbook and printed matter (which will be charged in arrears at the end of each term) and (ii) any additional fees and charges for extra-curricular activities including (without limitation) for musical instrumental tuition, sports activities and use of laboratory facilities, and for public examinations. Any such additional fees and charges shall be due and payable upon demand, or as otherwise notified by the School from time to time.

(d) Time is of the essence in respect of payment of all sums due to the School, and payment of all such sums shall be made without any set-off or counterclaim. Payment of the fees per term may be made by direct debit mandate provided that such mandate, duly completed and signed, is received by the School not less than 21 days before the start of term.

(e) The School's fees per term and any other fees or charges are (unless expressly stated otherwise) exclusive of VAT and all other taxes which (if applicable) shall be payable by the parents in addition.

(f) Without prejudice to any other rights or remedies of the School:-

(i) The School shall be entitled to charge interest on any fees and other sums due and owing to the School which are not paid when due. Such interest shall be charged from the date payment becomes due until actual payment (whether before or after judgement) and shall be calculated on a daily basis at the rate of 2% above Lloyds Bank Plc's base rate from time to time; and

(ii) If any cheque received by the School is returned unpaid or if any demand made under direct debit mandate is rejected, the School may charge an administration fee of £20, and additionally the parents shall reimburse any bank charges incurred by the School.

## 3 Deposit

A deposit in the sum of £1,250 shall be payable by the parents to the School on acceptance of an offer of admission. If the pupil shall fail to take up her place at the School, the deposit shall be forfeited (but without prejudice to any other rights or remedies of the School, including for breach of Clause 5 below). Otherwise, the deposit shall be retained by the School until the pupil leaves the School, whereupon the School may apply all or part of it in or towards payment of any sum owing to the School by the parents and/or pupil on any account whatsoever; but subject thereto, the deposit shall then be returned to the parents.

## 4 Rules and Regulations

The parents undertake to comply with the rules and regulations of the School for the time being in force, and to ensure that the pupil complies with such rules and regulations.

## 5. Withdrawal by the parents

The parents may withdraw the pupil from the School at any time either upon giving to the School not less than one full term's written notice of their intention to do so (“the required notice period”) or by paying to the School, in lieu of notice, the School's fees for the required notice period (and such fees shall become immediately due and payable upon the pupil leaving the School, if they have not then already become due and payable). Notice of withdrawal may not be revoked once it has been given, except with the School's written agreement.

## 6. Exclusion of liability for property loss and damage

The School shall not be liable for any loss of or damage to any property of the pupil or of the parents while such property is on the School's premises.

## 7. Non-payment and other breaches

If the parents shall fail to pay when due any fees or other sums due to the School or are otherwise in breach of this Agreement or any of these terms and conditions, the School may (without prejudice to any other rights and remedies the School may have):-

(a) by notice to the parents at any time terminate this Agreement and require the pupil to leave the School, either with immediate effect or on such period of notice as the School may decide; and/or

(b) cancel or withdraw any scholarship or award granted to the pupil; and/or

(c) refuse the pupil entry to public examinations.

## 8. Termination for disciplinary reasons

The School reserves the right by notice to the parents to terminate this Agreement and to require the pupil to leave the School (either with immediate effect or on such period of notice as the School may decide) in the event of gross, repeated or persistent misconduct or breach of the School's rules and regulations by the pupil or for other disciplinary reasons or for repeated or persistent absence without valid reason.

## 9. Indemnity

The parents shall indemnify the School against any loss or damage to the School's property and against any liability towards or claims by any third party (including any other pupil) which (in either case) arises from any wilful misconduct by, or any grossly negligent act or omission by, the pupil.

## 10. Law and Jurisdiction

English law shall govern this Agreement and its interpretation. The parents submit to the non-exclusive jurisdiction of the English courts.

## 11. General Provision

(a) Any notice to the School under these terms and conditions shall be validly given only if addressed to the Headteacher or to the Bursar and only upon actual receipt by the School. Any notice given by the School will be validly served if handed personally to, or sent by first class post to, any one of the parents, and the giving of notice to any one of the parents shall be deemed to be notice to both parents (where applicable). Notice to the parents (or any of them) will be validly given if sent to their address shown on the School's acceptance form (unless the School has been given written notice of a change of address) or to their last known address.

(b) The liability of the parents to School shall be joint and several.

(c) The parents acknowledge that, they are not accepting the School's offer of admission of the pupil on the basis of, and they do not rely on, any representation, warranty or other provision except as set out in the School's offer and in the form of acceptance, and all conditions, warranties or other terms implied by statute or common law are excluded to the fullest extent permitted by law.

(d) No variation of these terms and conditions shall bind the School unless it is in writing and duly signed on behalf of the School.

(e) The School's letter of offer of admission of the pupil, the acceptance form, these terms and conditions and any other documents referred to herein represent the entire agreement between the School and the parents.

(f) No failure by the School to enforce, or delay by the School in enforcing, any term of or any rights under this Agreement shall constitute, or be construed as, a waiver of such term or right, nor shall it affect that party's right to enforce or exercise it later.

(g) The headings to Clauses are for convenience only and do not affect interpretation of these terms and conditions. If any provision of this Agreement is held by any Court or other competent authority to be void or unenforceable in whole or in part, the other provisions (and the remainder of the affected provision, if appropriate) shall continue to be valid.